



LITERACY GRANT EVALUATION

GRANT EVALUATION FORMAT¹

I. PURPOSE AND OBJECTIVES ACCOMPLISHED

1. Describe in a few sentences the fulfillment of project's purpose.
2. List 2-3 tangible objectives you accomplished during the life of the project.

II. STATEMENT OF NEED ACCOMPLISHED

1. Explain how/why this grant made a difference in some way.
2. Describe how the population served was benefited by this grant.

III. ASSESSMENT AND EVALUATION

1. Explain in detail how you monitored progress toward your objectives.
2. Describe how you know you have attained each objective.
3. List all tangible evidence you collected.
4. Attach tangible evidence. If you cannot evaluate project based on objective data (i.e. survey data), include 4-5 anecdotal comments/eyewitness accounts that describe the value of your experience with this grant.

IV. SHARING RESULTS AND CREDITING LLF MICHIGAN FOR PROVIDING ASSISTANCE

1. Specify the way(s) you shared the results with others.
2. List at least two means you used to recognize LLF Michigan in providing assistance with your project, event, or professional learning.

¹ In **3 - 5 pages** (using no less than 10-point font size) use these **headings in bold print**.